1) Welcome

2) Summary Notes (To be digitally distributed on Wednesday following meeting)

3) ITDEC – Purpose/Function Review

4) University Technology Governance
   a) Classroom Technology Upgrade Selections

5) Learning Management System
   a) Blackboard Template Update

6) Digital Strategies Symposium
   a) Digital Strategies Symposium – December 6th
      i) Proposal Deadline – Friday, November 23rd
         (1) 45 minute - $300.00; Exhibit Hall - $50.00
      ii) Registration Deadline – Friday, November 30th
         (1) Attendance Stipend - $200.00; (175 maximum capacity)

7) Digital Innovator of the Year – Academic College Awards
   i) Nomination Deadline – November 23rd
      (1) $500.00 Award Stipend

8) Preferred Meeting Schedule

9) Technology Updates
   a) DUO Update
   b) Office Suite Modification
   c) Migration to Windows 10
      i) Deadline May 2019

10) Upcoming Events
    a) Faculty Friendsgiving – November 19th
    b) OER – Community of Practice – Deadline November 30th
    c) Digital Strategies Symposium – December 6th

11) ODELT Announcement
    a) Instructional Consultant – Ms. Aleyda Cantu (Joining the team November 19th)