Attendees: Seneca Holland, Heather DeGrande, Mary Jane Hamilton, Nicholas McMillan, Stephen Rodriguez, Lauren Cifuentes, Shane Anderson, Dan Sipes, Patrick Larkin, Thomas Naehr, Susan Elwood, Margaret Barnett, David Smith, Ed Evans

1) Terms of ITDEC membership

a. It was decided that current members would decide their term length
   i. Mary Jane Hamilton—May 2015
   ii. Heather DeGrande—May 2016
   iii. David Smith—May 2017
   iv. Shane Anderson—no longer on the ITDEC
   v. Nicholas McMillan—May 2017
   vi. Dan Sipes—May 2016
   vii. Susan Elwood—May 2017
   viii. Stephen Rodriguez—May 2016
   ix. Phillip McEndree—no longer on the ITDEC
   x. Patrick Larkin—May 2015
   xi. Rick Smith—May 2017
   xii. Thomas Naehr—May 2017
   xiii. Denise Hyde—May 2017

b. Updated committee roster to be distributed including term, what entity the member represents, and clarification of individual designation as a member or liaison

2) Agenda for meetings

a. Reports
   i. Do we like the idea of in-depth reports? For example, two entities will report each meeting?
   ii. What would be the topics to report?
1. What’s going in colleges in terms of distance education?
2. What are your needs?
3. How can ODELT better serve you? What kind of services are colleges looking for?
4. Retention issues
5. What are the overarching issues that you’re dealing with in colleges/departments?

b. More clarification needed regarding setting the agenda for meetings. Will be on next ITDEC agenda, October 10, 2014.

3) Shared news items, concerns, issues

a. Banner tools gone; some struggle trying to get data that was once garnered from Banner tools.
   
i. Margaret Barnett
   
1. IT unable to support Banner tools
   
2. Replaced Banner tools with Banner itself in regards to student data. There were two systems of record; it made sense to stop using one.
   
3. ARGOS is supposed to replace Banner tools
   
ii. IT would like to know what information is needed for reporting purposes, and what’s missing from ARGOS
   
1. Please contact Ed Evans or Margaret Barnett to report specifics

b. David Smith—Request for a student photo-roster
   
i. On the IT to-do list; still have to talk to registrar for approval

c. Dan Sipes
   
i. 9:30 Tues/Thurs morning, it’s very difficult to log-in to Blackboard
   
1. Will share this with Instruction, Learning, and Technology Working Group (ILTWG) 9/24/2014 meeting

d. Patrick Larkin
   
i. The teaching computers in the classrooms do not allow us to save teaching materials or show videos, even though we have to login using our credentials. We should be able to load and save teaching materials for the
semester, so we don’t have to spend 5-10 min before each class re-loading the things we keep using over

1. Will share this suggestion with Instruction, Learning, and Technology Working Group (ILTWG) 9/24/2014 meeting

e. Seneca Holland

i. Blackboard has issues depending on the browser you use.

1. IT to provide specifics about what browsers should be supported.

ii. Any thought to Moodle?

1. Lauren Cifuentes – Blackboard owns Moodle; there is no consideration

iii. Grade integration with Blackboard. Will faculty be able to report grades using Blackboard (instead of SAIL)?

1. Grade integration will come into effect by either the end of the 1st minimester (Oct 2014) or the end of the Fall 2014 semester (December)

   a. Blackboard will only push out letter grades

   b. You will be able to submit grades for each class as a whole

   c. Using Blackboard to enter grades will be optional—SAIL will still be available for use

f. David Smith

i. Blackboard Mobile app not working up to it’s potential; impossible to take quizzes or tests using the app

   1. Will share this with Instruction, Learning, and Technology Working Group (ILTWG) 9/24/2014 meeting

g. Susan Elwood—Respondus lockdown browser

i. Trouble with Respondus lockdown browser—students forced out of tests before completion

   1. Seneca Holland reported that GIS program also experienced poor results when using Respondus lockdown browser; they now require proctored tests (like CONHS)
2. Heather DeGrande—What about Respondus monitor?
   a. TAMUCC currently piloting Respondus monitor, if we were to adopt the software there would be a cost to students
   b. Heather DeGrande also suggested allowing only one quiz/test reset per semester due to being kicked out by Respondus lockdown monitor

ii. What’s the use of the software?
   1. Lauren Cifuentes—Respondus lockdown browser will not protect academic integrity unless you’re in a testing environment that’s supervised

iii. Examity (test proctoring software) will be available for use campus-wide in January
   1. Student must have a webcam and show picture ID before taking their exam; they will be recorded while taking their exam
   2. Currently, being used by COB Online MBA program only
   3. Student is charged for every exam they take
      a. 4 different levels of security which correspond to cost, ranging from $17.50 - $10/ test
      b. Cost may go down if TAMU system adopts Examity
   4. If instructor does plan to use Examity, hardware requirements for students need to be stated
   5. Examity available 24/7

h. Dean Mary Jane Hamilton
   i. SERNA, a database with electronic medical records from hospitals, in place; CONHS and IT joint effort
      1. This will greatly benefit nursing students as they can practice documenting online; Also, students can access this from their home
   i. Getting new faculty computers ready for the fall
i. It was reported that many new faculty did not have computers ready when they arrived

j. General computer classroom issues
   i. Please email computer.helpline@tamucc.edu
   ii. Follow up with Ed Evans or Ben Soto

k. Other
   i. Committees and council→ITDEC web page is not updated