Student Guide to Continuity of Learning in the Event of Campus Closure

I. TAMU-Corpus Christi’s Blackboard Learning Management System allows you to continue to participate in your course or courses in the event of a campus evacuation.

1. Your professor will make every effort to continue teaching your course by interacting with you using Blackboard. Please look for Announcements, Bb Messages, Emails, Chats, Discussions, Blogs, Journals, and/or Wikis in your courses. If you have access to the Internet, you will be able to continue your coursework by posting assignments and interacting with your professors as well as each other online. You will also be able to take your tests online using the Assessments tool and see your grades on assignments, quizzes, and tests using the My Grades tool.

2. You will receive notification from the university to let you know continued studies will be supported in the event of a campus evacuation.

3. If you already know how to use Blackboard, continue to conduct your coursework. You are ready to go and don’t need to read the rest of this guide. If you do not know how to use Blackboard, or feel uncomfortable, use this guide to prepare for continuing to learn from off campus.

II. Accessing Blackboard- If you haven’t already done so, you must first activate your Island ID in order to access Blackboard. To do so, you will need to know your Student ID (A number) – a unique 9-character ID number that was issued to you after you were admitted to the university.

1. To be ready, you should prepare your computer and review tutorials for using Blackboard if you don’t already know how. To access these resources go to: https://distance-education.tamucc.edu/student_resources.html.

2. Locating your Student ID (A number) -
   a. You need to locate your student ID, go to https://banner.tamucc.edu/ID/ and input your social security number plus your PIN, which is set to your date of birth in the format of MMDDYY.
   b. Click the Get my ID button and you will be directed to a page that displays your name and your Student ID number.
   c. Next, click on the link for Computer Services Accounts.
   d. Select the button next to Island ID, and input your Student ID and Date of Birth (mmddyyyy) in the boxes provided. Then click the submit button.
e. Your **Islander ID** and **Password** will display. NOTE: Your Islander ID will be your first initial and last name (possibly followed by numbers).

![Password for Islander ID](image)

**Password for Islander ID**

- **Names:**
  - First Name
  - Last Name
- **Islander ID:**
- **Islander ID Password:**

Go to [https://islander.tamucc.edu/prox](https://islander.tamucc.edu/prox) to change your Islander ID password.

PLEASE NOTE: It might take up to five minutes for your password request to be processed.

f. Next, go to: [https://bb9.tamucc.edu/webapps/login/](https://bb9.tamucc.edu/webapps/login/) and input your **Islander ID** and **Password**. Then click the Log in button.

![Have an account?](image)

**Have an account?**

Please enter your credentials and click the Login button below.

- **Username:**
- **Password:**

[Forgot Your Password?]

[Login]

III. Participating in Courses Using Blackboard (Bb)- Once you have prepared your computer and logged into Blackboard, information will be available to you on the My Island Online tab.

![My Island Online](image)

1. University announcements will be located in the My Announcements section of the My Island Online tab when you log into Blackboard. Check this frequently for any updates.
2. In the right hand column, locate your course from the list of courses in which you are enrolled. Click on a course name to access each course.

3. If information regarding how to proceed with your course studies is not located in your Blackboard course, contact your professor for further instructions.

Quick Checklist
- Activate your Islander ID and Password
- If you are unclear how to use Blackboard or need assistance, go to https://distance-education.tamucc.edu/student_resources.html.
- Review the 8 tutorials listed below to prepare you for using Blackboard and participating in classes online:
  - 5 Steps to Prepare Your Computer for Blackboard
  - Logging into your Blackboard course
  - Learning Online (expectations, helpful study habits, time managements, active learning
  - Navigating Blackboard (course menu links, course tools and icons, using the text editor)
  - Bb Communication and Collaboration Part I (overview, netiquette, calendar, discussion and messages)
  - Bb Communication and Collaboration Part II (wikis, blogs, and journals)
  - Bb Assignments and Assessments (submiting assignments, taking tests and surveys)
  - Bb Viewing Grades (methods to view grades and feedback, grade item status and symbols)
- Log into Blackboard
- Check for university announcements in the My Announcements module
- Click on the course name to access your courses and begin working in your classes.