

Cohort 1: Certificate of Professional Development in Best Practices for Online Course Design Workshops Schedule August 2017

1. Registration is not required and drop-ins are welcome in all or any one specific session. We suggest that you register at https://tamucc.co1.qualtrics.com/jfe/form/SV_8lfu2m5COeWVgrP to receive updates.
2. Laptops are required for all sessions for hands-on activities. Please, bring your own or contact odelt@tamucc.edu (x2122) to request one for the session.

Date	Time	Session
Aug 23 Best Practices for Course Design	8:00–8:30 Breakfast provided by the Office of Distance Education and Learning Technologies	
	8:30–9:15	Introductions and expectations
	9:15–9:30	Preparing to teach online at TAMU-CC
	9:30–11:00	Blackboard Learn: Using Blackboard interface
	11:00–12:00	Writing and using objectives in eLearning
	12pm–1pm Lunch – provided by the ODELT	
	1:00–2:00	Mapping a course for online delivery
	2:00–3:0	Providing accessibility for online courses
	3:00–4:00	Copyright for online courses
	4:00–5:00	Course critiques: Making the best better

Aug 24 Engaging Learners While Complying with Regulations	8:00–8:30 Breakfast provided by the ODELT	
	8:30–10:00	Blackboard Learn: Building content – advanced tools
	10:00–11:00	WebEx: Webinars, lecture capture, online seminars, office hours, guest lectures
	11:00–12:00	Methods for video production: Office Mix for PowerPoint (PC)/Camtasia (MAC)
	12pm - 1pm Lunch – provided by the ODELT	
	1:00–2:30	Blackboard Learn: Assignments and feedback
	2:30–4:00	Blackboard Learn: Assessments
	4:00–5:00	Blackboard Learn: Grade center

Aug 25 Tools for Active Learning	8:00– 8:30 Breakfast provided by the ODELT	
	8:30–9:00	BYOD (bring your own device) for active learning classrooms
	9:00–10:00	Social media for learning
	10:00–10:30	Creating eLearning communities online
	10:30–11:00	Blackboard Learn: Portfolios
	11:00–12:00	Blackboard Learn: Course management
	12pm - 1pm Lunch – provided by the ODELT	
	1:00–2:00	Beyond Blackboard: Web tools & Learning Objects for engaging students
	2:00–3:00	Strategies for moving toward academic integrity
	3:00–4:00	The learner perspective: Online learning and self-direction strategies
	4:00–4:30	Media services in classrooms

- Sep 29** 1-2:30pm Alignment and creating your “presence” in the course
- Oct 6** 1-2:30pm Promoting interaction, announcements, e-mail, messages, journals, blogs, wikis, groups, Google docs
- Oct 13** 1-3pm Problem, case, and project-based course design
Student-centered teaching strategies
- Oct 20** 1-2pm Managing online instructor workload
Workshop evaluations, course review process, final comments, and questions