

Mapping a Course for Online Delivery

Course Map

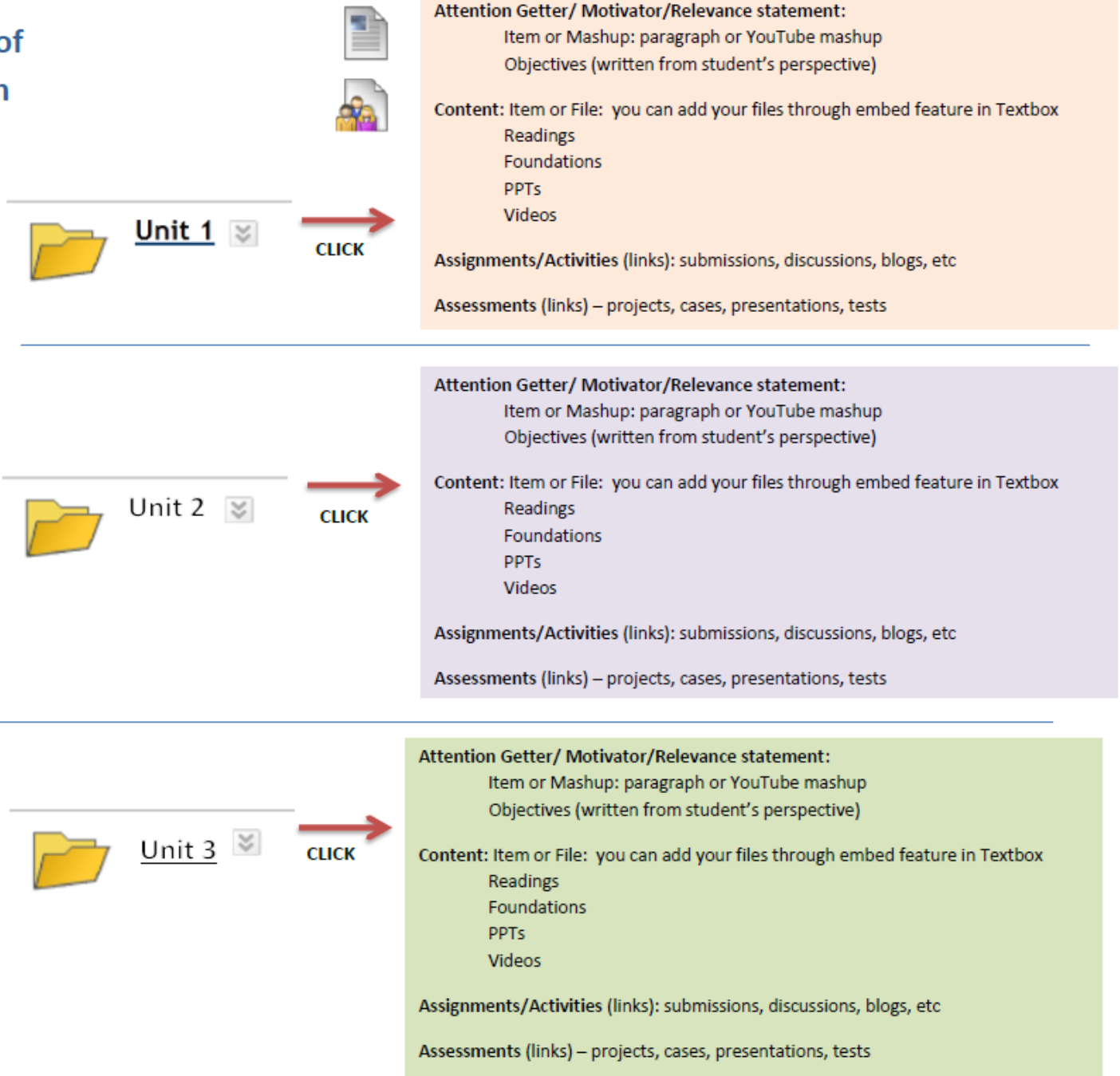
- Planning instrument to determine the scope and the sequence of your course (or “translate” existing f-2-f course for online delivery).
- Pre-planning will save you time during the semester.
- It will give your students the scope and sequence of the course and allow them to plan their studies.
- Map examples in handouts:
 - Direct instruction course map
 - Case-based course map
 - AP blueprint and Course Map Matrix

Approximate model of units/modules design

- Homepage
- Syllabus
- Calendar
- Start Here
- Course Content
- Assignments
- Assessments
- My Grades

Use meaningful TIMELESS name, e.g. units, modules ...

Unit 1 – Introduction
Module 2 – Plunge in



VISUAL LITERACY

CASE 1 READ VISUALS

Critically
Evaluate

interfaces

illustrations

animations

environments

A
Analyze
Psychologically

B
Analyze
Culturally

CASE 2 CONSTRUCT EFFECTIVE INSTRUCTIONAL VISUALS

C
Communicate
D&D Plans

D
Procedures

E
Facts

F
Quantitative
Data

G
Concepts

H
Attitudes

Course Map Best Practices

- Will help you align your course components:
 - Student performances, assessments, strategies
- Consider your course design:
 - What logical units/topics can you divide the course into?
 - If following textbook chapters – can some be combined?
 - Other considerations?
- Use “**timeless**” indicators – e.g. “units”, not “weeks”.
 - Names may depend on the department/college requirements, e.g. Nursing – eLine courses
 - Keep unit structure consistent – see examples in maps

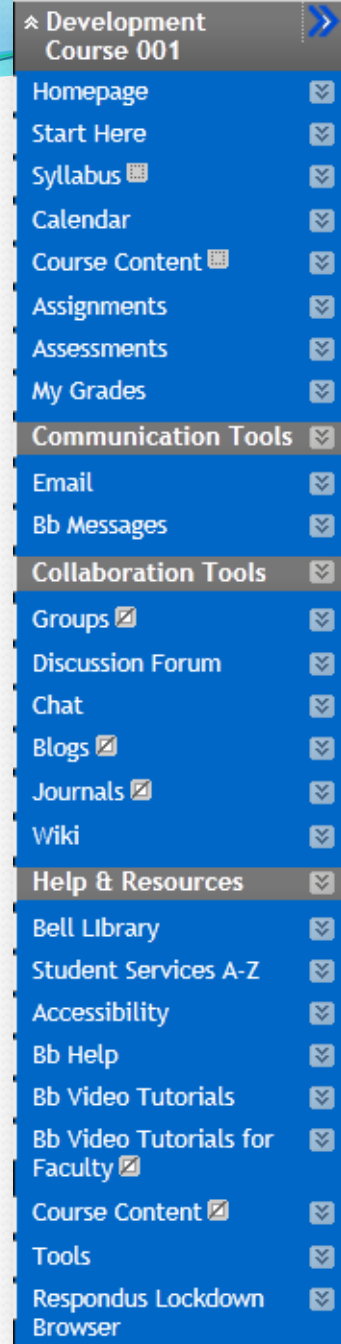


Activity 1 – Course Structure

- Review your course structure and decide on
 - The number of the units you would use.
 - The names of the units – add a meaningful title
 - e.g. Unit 1 – Fogging mosquitos on campus

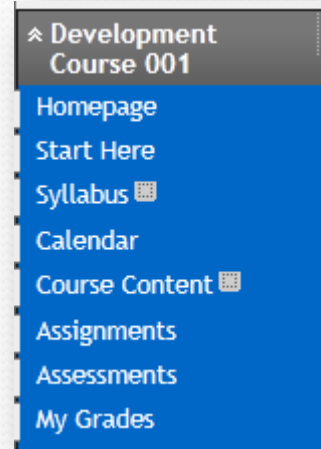
Your Bb shells

- In Bb - you have access to five developmental shells and your course shells.
- These shells have four distinct areas:
 - Content: syllabus, assignments, assessments
 - Communication: email, messages
 - Collaboration: discussions, chats, blogs
 - Help and Resources: library, help tutorials
- You can adjust to your content and needs!



You can adjust your shells

- Development shells are yours to develop and then copy into delivery shells!
 - Developmental shells do not expire
 - Can be cleaned out and re-used
- You can adjust, rename, re-order the items to reflect your course.
 - E.g. rename “Course Content” into “Units”
 - Hide items that you are NOT using
- These developmental shells provide place for content development and practice.



Blackboard “basic” components:



- Item – visible text paragraphs.



- Folder – clickable links, that can contain more items, links, documents.



- Links – clickable links to interactive tools, assessments and assignments, web, documents, video and audio, etc.
 - Can be added a separate item or
 - Embedded inside the text

Learning Modules are used for sequential presentation and are JAVA dependent!

Activity 2 – course UNIT FOLDERS

1. Access your DEVELOPMENTAL or course shell.
2. Click on the Course Content link.
3. Hover over green Build Content tab.



Build Content ▾

Create Assessment ▾

Add Interactive Tool ▾

Assign Textbook ▾

4. Click Content Folder
 - Give a meaningful name: e.g. Unit 1 – Mosquitoes.
 - In the text box – type “click the title to access”.
 - Leave other options as is and click Submit.
5. Repeat for all your course units.

Plan for Unit Structures

- Will depend on the types of the course design
 - Plan for consistent structure:
 - Objectives
 - Interactions
 - Presentations
 - Assessments
-
- **Direct Instruction or Project-based:** attention, objectives, instructions, guidance, assessment.
 - **PROBLEM based:** example problems-solutions, generate solutions, justify solutions.
 - **CASE based:** rationale, scenario, foundations, activity, assessment.

Activity 3 – Unit structure

In your newly created Unit 1 folder

1. Hover over green Build Content tab



Build Content ▾

Create Assessment ▾

Add Interactive Tool ▾

Assign Textbook ▾

2. Click Create Item

- Give a meaningful name: e.g. Introduction
- In the text box –type short sentence describing what the units is about
- Leave other options as is and click Submit

Activity 3 - continued

When adding additional content as suggested below you can continue adding to the previous item or create a separate item for each additional content item as indicated below.

1. Create another item – call it Learning Objectives
 - Add your objectives for this unit.
2. Create another item – call it Foundations, Activities or Notes
 - Add your content, attach a PowerPoint or add any file that you want to provide that contains notes or helpful information.
3. Leave other options as is and click Submit

Activity 4 – Bb interactive tools:

In your newly created Unit 1 folder

1. Hover over green Tools menu
2. Decide on an Interactive tools: discussion, wikis, blogs, journals
3. Click the tool
 - Click the Create new Forum unless you have previously created one that you want to select.
 - Give it a name and in the text box type short sentence describing the purpose of the interaction.
 - Complete all the other requested information and click Submit.
 - On the create link screen, the interaction you just created should be highlighted, click Submit.
 - On the next page do not change the name and reenter the short description in the text box.
 - Leave all other fields as is and click submit.

Activity 5 – Bb Assignment:

In your Unit 1 folder

1. Hover over green Assessments menu
2. Use the appropriate tutorial on how to build an assignment.

Activity 6 – Bb Assessments:

In your Unit 1 folder

1. Hover over green Assessments menu
2. Use the appropriate tutorial on how to build an assessment, test, or quiz in Blackboard.

Continue Creating Units

- Continue on to Unit 2 and replicate the items you created in Unit 1 for all the other units you will need for your course.
- This will provide a very good learning experience for your students.