Creating/Adding a Demo (test) Student Account to Bb Learn 9.1

1. Access the Blackboard Learn 9.1 course as the Instructor, Teaching Assistant, or Course Builder.

2. Under the course Control Panel, drop Course Tools down (mouse-click) to reveal Course Tools.

3. Select Add Test Student at the top of the list.

4. Enter and confirm password in the spaces provided. Then click the Submit button.
   NOTE: The username is predetermined and will initially appear “faded”.

5. The Modify Test Student Account screen will appear. You can choose to change the password or unenroll the test user from this screen.

To add the Test Student to other courses, locate the Add Test Student option in the Course Tools section of that course, then select...